



## **CLINICAL AND CARE GOVERNANCE COMMITTEE**

ABERDEEN, 22 February 2022. Minute of Meeting of the CLINICAL AND CARE GOVERNANCE COMMITTEE. Present:- Kim Cruttenden, Councillor Lesley Dunbar and Luan Grugeon (as substitute for Alan Gray).

In attendance: Lynn Morrison, Alex Stephen, Fiona Mitchellhill, Grace Milne, Graeme Simpson, Claire Wilson, Malcolm Metcalfe, Amy Richert, Stella Evans, Laura McDonald, Carol Buchanan, Sarah Gibbon, Val Vertigans and Mark Masson (Clerk).

**Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.**

### **WELCOME AND APOLOGIES**

1. Councillor Lesley Dunbar welcomed everyone to the meeting.

Apologies for absence were intimated on behalf of Councillor Sandra Macdonald, Chairperson and Caroline Howarth.

Councillor Dunbar advised that she would be chairing the meeting today in the absence of Councillor Macdonald.

#### **The Committee resolved:-**

to note the information provided.

### **DECLARATIONS OF INTEREST AND TRANSPARENCY STATEMENTS**

2. There were no declarations of interest or transparency statements intimated.

### **MINUTE OF PREVIOUS MEETING OF 16 NOVEMBER 2021, FOR APPROVAL**

3. The Committee had before it the minute of its previous meeting of 16 November 2021, for approval.

With reference to article 6ii (One Stop Shop – Socio Economic Grouping Referral Rates), the Clerk advised that he was still awaiting information to be sent to him from Jenny Rae/Elizabeth Archibald for circulation to the Committee.

#### **The Committee resolved:-**

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- (i) to note the information provided; and
- (ii) to otherwise approve the minute.

### **BUSINESS PLANNER**

4. The Committee had before it their Business Planner for consideration.

#### **The Committee resolved:-**

to note the information contained within the planner.

### **CCG GROUP MONITORING REPORT - UPDATE - HSCP.22.005**

5. The Committee had before it a report by Lynn Morrison and Grace Milne which presented data and information to provide assurance that operational activities are being delivered and monitored effectively and that patients, staff and the public are being kept safe whilst receiving high quality service from Aberdeen City Health and Social Care Partnership (ACHSCP).

#### **The report recommended:-**

that the Committee –

- (a) note the contents of this report; and
- (b) request the summary update paper of the service derogations in place during Operation Iris and the risk mitigations in place to manage these be presented to the next committee meeting.

Lynn Morrison (1) provided a comprehensive summary of the report; (2) outlined the current governance arrangements and pressures across the community and hospital services; (3) highlighted the adverse events during the period October to December 2021 as well as feedback and complaints; (4) emphasised the achievements and examples of good practice which demonstrate the resilience in services to develop new ways of working; and (5) responded to questions from members.

During discussion, the following points were noted:-

- that sexual health data from 2020 would be included in future reports;
- that the main concerns were workforce challenges including capacity, wellbeing of staff, recruitment and retention; and
- that there was a requirement to increase public/media messaging, specifically to address abusive behaviours experienced by staff and to reinforce correct information rather than the misinformation which was circulated on social media.

Claire Wilson provided an overview of the work and ongoing support being undertaken in Adult Support and Protection (Dedicated Team) to address waiting times, new referrals

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and unmet need which included triage work, early support, enhanced screening and communication with all families.

### **The Committee resolved:-**

- (i) to approve the recommendations contained within the report; and
- (ii) to note that annual complaint comparisons, highlighting themes and trends would be presented in a future report to the IJB.

### **ADULT SUPPORT AND PROTECTION INSPECTION PREPARATION - HSCP.22.001**

6. The Committee had before it a report by Val Vertigans, Lead Strategic Officer, Adult Public Protection which provided a further update on preparations for a forthcoming Joint Inspection of Adult Support and Protection (ASP) in Aberdeen.

### **The report recommended:-**

That the Committee note progress made to date, and planned, in relation to the Joint Inspection of ASP in Aberdeen.

The Committee heard from Val Vertigans who provided an overview of the key issues from the report advising:-

- that the programme of Joint Inspections was paused at the start of the pandemic, but the Cabinet Secretary for Health and Sport on 3 March 2021, requested that the inspection programme would resume in a proportionate and sensitive manner;
- that informal advice was received from the Care Inspectorate that the formal Notification of Inspection would be made on 22 November 2021, and indicative timelines were provided;
- that given the continued significant and extreme pressures on systems, services and staff across the partnership, and the additional burden which an inspection would add in order to undertake the necessary preparatory work, discussions had subsequently taken place with the Care Inspectorate regarding mitigation of these impacts via reconsideration of proposed timings and methodology;
- that it was agreed at a meeting with Care Inspectorate colleagues on 12 January 2022, that there would be a 'slow down' of the inspection, in particular in relation to the provision of case file documentation for scrutiny, and the situation was reviewed at a further meeting on 7 February 2022;
- at this meeting, it was intimated to Care Inspectorate colleagues that the three key agencies are now in a position to proceed with the inspection;
- that the required Position Statement, Supporting Evidence, and Processes and Timescales documents had now been finalised, and would be submitted at the earliest opportunity; and
- that the published inspection report would be provided to this Committee at their meeting on 2 August 2022 (being the first meeting following publication).

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The Formal Notification of inspection, including timelines and key dates were outlined within the report.

**The Committee resolved:-**

to approve the recommendation contained within the report.

### **ADULT PROTECTION COMMITTEE - ANNUAL REPORT 2020-21 - HSCP.22.002**

7. The Committee had before it a report by Val Vertigans, Lead Strategic Officer, Adult Public Protection which provided information in relation to the Aberdeen Adult Protection Committee (APC) Annual Report for 2020-21, as published.

**The report recommended:-**

that the Committee note the information contained within the report.

The Committee heard from Val Vertigans who highlighted the following:-

- that the independent Convener of Aberdeen Adult Protection Committee (APC), had a statutory duty to prepare a Biennial Report, the last of which was for 2018-20;
- that at the meeting of the APC on 9 June 2021 it was decided that it would also be beneficial to produce an additional Annual Report, to enable oversight of activity on an annual basis, and provide an opportunity for highlighting achievements and good practice; and
- that the first such report, covering the year April 2020 to March 2021, was attached at Appendix A of the report.

Luan Grugeon made reference to the Psychological Trauma Champions in Aberdeen and intimated that they also had a role to play to protect vulnerable adults.

**The Committee resolved:-**

to approve the recommendation contained within the report, as outlined above.

### **SOCIAL WORK CRITICAL FUNCTIONS FRAMEWORK - HSCP.22.004**

8. The Committee had before it a report by Kevin Toshney, Planning and Development Manager which provided information on the Critical Functions Framework which had been developed to illustrate adult social work provision across all services in response to significant or major events/incidents.

**The report recommended:-**

that the Committee –

- (a) approve the Critical Functions Framework outlined in Appendix A;

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- (b) agree that the Lead Officer (for Social Work) was responsible for the continual review and update of the Critical Functions Framework.

The Committee heard Claire Wilson provide a summary of the report and requested that recommendation (a) above be amended to read 'note' instead of 'approve'.

The report (1) made reference to the original Critical Functions Framework template which had been developed by South Lanarkshire Council in 2021 to illustrate to the Scottish Government the impact of Covid-19 on their social work and social care provision as they implemented their area-specific business contingency arrangements; (2) indicated that the Minister for Mental Wellbeing and Social Care wrote to all integration authorities' Chief Officers and Chief Social Work Officers in December 2021 due to the significant pressures that were being experienced and noted that their feedback had been helpful to understand the steps that were being taken locally to ensure that people were being kept safe; (3) advised that the South Lanarkshire framework template was included alongside that letter from the Minister with an invitation for other areas to share their contingency planning good practices and/or their reflections on what national supports were needed to support these activities; (4) intimated that the partnership's Chief Officer and the Lead Officer (for Social Work) both, subsequently agreed that it would be beneficial for adult social services to illustrate their response to significant or major events/incidents such as Covid-19 and pull together a framework for services that would build on the service's business continuity plans; and (5) appended the Critical Functions Framework which provided an overview of the exemplar South Lanarkshire template and reflected the initial contributions made by the social work service managers and then the wider discussions to ensure that there was a consistency in the decisions to either 'pause' or reshape services.

### **The Committee resolved:-**

- (i) to note the Critical Functions Framework outlined in Appendix A; and
- (ii) to approve recommendation (b).

## **ROSEWELL HOUSE - UPDATE**

9. The Committee heard Fiona Mitchelhill, Lead Nurse provide an update on Rosewell House, specifically on recent communication from Healthcare Improvement Scotland (HIS) regarding the concerns and issues surrounding the outstanding areas of improvement identified in the previous Care Inspectorate inspection report.

Fiona advised that there were five key points of concern identified, however a detailed response covering these including an invitation to HIS to undertake a visit of the intermediate care facility have been submitted, although she was still awaiting a response.

### **The Committee resolved:-**

- (i) to note the information provided; and

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- (ii) to note that any further updates would be included within future Group Monitoring reports to the Committee.

**ITEMS WHERE ESCALATION TO IJB IS REQUIRED**

10. The Committee considered whether any items required escalation to the IJB.

Reference was made to article 5 of this minute relating to increased public communication, thereafter Luan Grugeon suggested that the IJB consider this and express a view on any possible action.

**The Committee resolved:-**

to highlight the following to the IJB - that there was a requirement to increase public/media messaging, specifically to address abusive behaviours experienced by staff and to reinforce correct information rather than the misinformation which was being circulated on social media.

- **COUNCILLOR LESLEY DUNBAR, Chairperson**